

**Plymouth Educational Center
Board of Directors School Board Meeting
Board Meeting Minutes
January 23, 2020**

MISSION STATEMENT: We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.

Date: January 23, 2020

Time: 11:00 AM EST

Location: Plymouth Educational Center, 1460 East Forest Ave, Detroit, MI 48207

Call to order at: 11:05 AM EST

Roll Call:

- Present Board Members: Darwyn Fair, Celia Thomas and Redic Grant
- Absent Board Members: Rev. Nick Hood
- Others Present:
 - Distinctive Schools: Erin Lanoue, Cassie Williams, Schranda Battle and via phone Brandon Harper, Jeff Donoghue, and Mike Rohde
 - CMU:
 - Other members: Jessie Kilgore, Deierdre Weir and Kelley Brown (parent)

Consent Agenda Items	Purpose	Individual Responsible
<i>Mission Statement</i>	All present read the mission statement: <i>We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.</i>	Darwyn Fair
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to amend the agenda to move action items to the beginning of the meeting. Motion made by Celia Thomas and approved Redic Grant ● Motion passed 3-0 ● Agenda approved 	Darwyn Fair
<i>Approval of Minutes</i>	<ul style="list-style-type: none"> ● Motion to approve the November 19, 2019 board meeting minutes made by Redic Grant and seconded by Celia Thoas ● Motion passed 3-0 ● Minutes approved 	Darwyn Fair
<i>Public Comment</i>	<ul style="list-style-type: none"> ● None 	Darwyn Fair
<i>Old Business (Motion) Policy Updates</i>	<ul style="list-style-type: none"> ● Spring 2019 and Fall 2019 Policy Updates ● Mike Rohde and Celia Thomas participated in call with NCI in mid-December 	Darwyn Fair

	<ul style="list-style-type: none"> ● Motion to approve board policy updates made by Celia Thomas and seconded by Redic Grant ● Motion passed 3-0 ● Spring 2019 and Fall 2019 Policy updates accepted 	
<p>New Business <i>(Resolution) Nomination of Deierdre Weir</i></p>	<ul style="list-style-type: none"> ● Resolution to nominate Deierdre Weir to the Plymouth Educational Center Board of Directors ● Motion was made by Celia Thomas and seconded by Redic Grant ● Motion passed 3-0 ● Resolution to Nominate Deierdre Weir passed 	Darwyn Fair
<p>Other Business <i>Finance Update</i></p>	<ul style="list-style-type: none"> ● Drawing down Title I revenue, ongoing submissions to MDE ● Employee Insurance numbers look high, numbers are being reconciled and some December cleanup costs ● Double checking utility bills ● On target to break even by year end; looking to reforecast budget in February <ul style="list-style-type: none"> ○ Upcoming facility needs, including a new roof leak ● Balance Sheet and AP/Aging Summary providing detail to funders ● Motion to accept finance report as prepared by DS was made by Redic Grant and approved by Celia Thomas ● Motion passed 3-0 ● Finance report approved 	Brandon Harper
<p><i>Distinctive Schools & Regional update</i></p>	<p>Regional Updates</p> <ul style="list-style-type: none"> ● Upcoming Priorities: <ul style="list-style-type: none"> ○ PRIDE Pause Kick Off- Pride Pause is a Regional Mindfulness initiative that will be taking place from the last week in January through Spring Break. During this challenge all students across all campuses will have at least one time period per day to reflect on their emotional state, and how to improve their well being. ○ Week of Feb 3rd- Reading in Motion Training, and live coaching. ● Since we last met: <ul style="list-style-type: none"> ○ 1/8/20 Reading in Motion Implementation Session- During this session we worked with a representative group of teachers to problem solve around RIM implementation and how to better align the program to our core literacy curriculum. ○ 1/8/20- Regional I-Ready PD. Training on how to use student data and how to use the program ○ 1/9/20 - MTSS Training with all Campus Interventionists, Regional MTSS leads and Network Executive Director of Curriculum. During this session the team worked to refine MTSS goals, and to review tools that we have available for interventions. ○ 1/17/20- NWEA Building Coordinator Training. Session with NWEA coordinators to finalize winter testing schedules and to determine training needs for teachers. 	Cassie Williams/ Erin Lanoue

Distinctive Schools Update:

- Bond holder update
- BCBS MI issue
- General Updates
 - Staffing
 - Introduction to Jeff! New CFO
 - CTP Transition
 - Thanks to school leaders for a great return back from the holiday break
 - Enrollment projections - 500 - 525
 - Equity work continuing
 - Onward in Michigan 1/28-29
 - Continuing the DEI work focusing on Trauma Informed Practices, SEL & RJ
 - 1/28 Leader facing session with Onward
 - 1/29 Data & Discovery Observations
- Facility Upgrades
 - Kitchen Project Update
- Athletics Leadership & Field Updates
- CMU SSV visit March 2-3 at PEC
- Fundraising and Philanthropy:
 - We've submitted a Letter of Intent to Apply and our Authorizer letter for the MDOE CSP Grant (expansion). The total expected funding for Michigan is more than \$47 million, to be allocated over 5 years through subgrants, technical assistance, and grant administration. Michigan will be able to award approximately \$42 million. If eligible for a subgrant, each awardee will receive \$1 million for the length of the award with a bonus of \$250,000 to open, replicate or expand in areas with limited options to high-performing schools, with a focus on high schools. Next step is the At Risk Review by MDOE.
 - Currently working on a grant from the Ralph C. Wilson Foundation to fund after school and athletic programs at our MI campuses.
 - April 30th is scheduled for a meet and greet /cocktail hour event with all three campuses. Board members will be engaged in the planning with Karin Breo, Exec. Dir. of Partnerships and Development for the network. She will host a mini work session during the February Board meetings.

<i>Principal's Report</i>	<ul style="list-style-type: none"> • Great things are happening at PEC! • Holiday party was a lot of fun and a great way to send the team off to the holidays! • Looking to do a ropes course at UofM in the spring for students • MS students will go to the Charles H. Wright museum in February • PEC is fully staffed! • Looking into taking students to DIA • Kicking off NWEA training for staff and students; conducting 1 on 1 goal assessments • Breakfast with Battle tomorrow, January 24 	Schranda Battle
<i>Comments from the board</i>	<ul style="list-style-type: none"> • None 	Darwyn Fair
<i>Public Comment</i>	<ul style="list-style-type: none"> • None 	Darwyn Fair

Meeting adjourned at: 1:06 pm EST

Meeting Certification:

Proposed Minutes Respectfully Submitted,

Erin Lanoue
Recording Secretary

January 23, 2020
Date

Approved by Plymouth Educational Center Board of Directors:

[Signature]
Board Secretary

2/25/2020
Date