

**Plymouth Educational Center
Board of Directors School Board Meeting
Board Meeting Minutes
July 21, 2020**

MISSION STATEMENT: We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.

Date: July 21, 2020
Time: 12:00 PM EST

Location: Via Zoom:
<https://distinctiveschools-org.zoom.us/j/97776463762?pwd=aVhmcWk3bDlyd2g3Vi9ja1p6cnUvUT09>

Call to order at: 12:03 PM EST

Roll Call:

- **Present Board Members:** Darwyn Fair, Celia Thomas, Deierdre Weir, Redic Grant, Rev. Nick Hood (joined at 12:08pmET)
- **Absent Board Members:**
- **Others Present:**
 - **Distinctive Schools:** Scott Frauenheim, Erin Lanoue, Monique Langston, Jeff Donoghue, Mike Rohde, Cassie Williams, Schranda Battle
 - **CMU:** Jennifer Joubert
 - **Other members:** Jesse Kilgore

Consent Agenda Items	Purpose	Individual Responsible
<i>Mission Statement</i>	All present read the mission statement: <i>We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.</i>	Darwyn Fair
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the July 21, 2020 agenda made by Deierdre Weir seconded by Redic Grant. ● Motion passed 4-0 	Darwyn Fair
<i>Approval of June 16, 2020 Meeting</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the June 16, 2020 agenda with the following amendment: <i>to discuss a legal matter from the board counsel to the closed session made by Redic Grant seconded by Celia Thomas.</i> ● Motion passed 4-0 	Darwyn Fair
<i>Approval of June 25, 2020 Special Board Meeting Minutes</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the June 25, 2020 special board meeting minutes made by Celia Thomas seconded by Redic Grant. ● Motion passed 4-0 	Darwyn Fair

<p><i>Public Comment (Agenda Items Only)</i></p>	<p>NONE</p>	<p>Darwyn Fair</p>
<p><i>Principal's Report</i></p>	<p>Summit Learning Training for the PEC Team! Debrief and planning n review of Elementary School Curriculum - Benchmark Summer Learning is going well - 50 students showing up consistently. Teachers are engaged. Social workers also work with the students.</p> <p>Culture and Family Connections - hosted our first summer event with social distancing. BBQ and hustle event. Three families came to start the enrollment process!</p> <p>Started to do empathy interviews during the summer to touch bases with families to ensure they have the supports needed. Also an opportunity to complete Intent to Return forms.</p> <p>Enrollment: 319 students returning. Family relocation of 3 families. Staffing: Already fully staffed for all homeroom sections! New Dean and staff!</p>	<p>Schranda Battle</p>
<p><i>Management Updates</i></p>	<p>Finance Report</p> <ul style="list-style-type: none"> ● Update on upcoming audit ● Motion to approve the Finance Report made by Nicholas Hood III seconded by Celia Thomas. ● Motion passed 5-0 <p>-----</p> <p>Distinctive Schools Report Regional:</p> <ul style="list-style-type: none"> ● Upcoming Priorities: <ul style="list-style-type: none"> a. Biggest Priorities: <ul style="list-style-type: none"> ■ Student Recruitment ■ Planning for our Fall New Teachers Institute ■ Collaborating with the Network Team and the Regional team to ensure that we have the strongest plans possible for fall. ■ Providing our campus leaders with the support Submission to CMU. ■ DEI EDT Session 1 Highlights <ul style="list-style-type: none"> ● 18 Members of this Network Team have signed up to participate. ● Design Thinking overview (Empathize and Define) <ul style="list-style-type: none"> ○ Review of our DEI work, as a network ○ Discussion on making the shift from learning to action ○ Explored how white supremacy culture looks in schools ■ Session 2 & Session 3 Dates <ul style="list-style-type: none"> ● Session 2- Thursday July 23, 2020 - Define and Ideate 	<p>Distinctive Schools</p>

- Session 3- Thursday August 6, 2020 - Define and Ideate

- Idea Share during August Network Leadership Meeting S necessary so that they can confidently and effectively lead.

- Since we last met:
 - a. All campus leaders and Middle School Teams have participated in Summit Learning Curriculum Training.
 - b. Collaboration with the Network Team to draft the Return to School Preparedness Plan for Board Review and submission

Committee Reports

General Updates

- Return to School Update
- DEI Work Continuing
 - DEI EDT Launched
 - Additional PD for leaders and tactical work beginning on policy and norms
- Regional Team Launching
 - Focus on supporting our local school regions with on demand talent, resources and supports as a continued value add.

Operations

- **Open positions:**
 - 3rd grade teachers
 - Math interventionist
 - Special Education Teacher
 - Speech Pathologist
- **Technology:** Device Ordering: (in addition to what had previously been ordered)
 - Developing plans to collect/repair/provision devices for the upcoming year
 - 63 Chromebooks
 - 90 iPads
 - 10 MacBook Airs
- **Bonds:**
 - Amy sent follow-up information 7/17; Janene is reviewing 7/20
 - June information posted to EMMA 7/17

Academic

- **Summer Learning:** Summer Learning wraps up this week and we are analyzing engagement from the spring and summer to ensure we continue to focus on “just in time” instruction to uphold rigorous instruction for each student.
- **Middle School:** Middle school teachers and leaders are attending Summit Learning training in the month of July. Modules include training on implementing mentoring, self-directed learning, project-based learning and core content.

	<ul style="list-style-type: none"> ○ Social Emotional Learning: Move This World training is scheduled and will be implemented in a remote or in-school setting. MTW has a robust family component should we be in remote learning. ○ DS Instructional Leadership Model: New instructional coaches and mentors will begin onboarding the first week of August with Cassie, the regional academic leaders, and the DS Academic Team. ○ Curriculum: All Core materials have been ordered for K-8 for 20/21 - all resources are viable for Remote/Distance learning as well as in-person <p>Philanthropy & Fundraising</p> <p>Recruitment and Enrollment: Recruitment and Enrollment efforts are taking place at all of our campuses. PEC will host a Virtual Open house on July 23, 2020</p> <ul style="list-style-type: none"> ● Grants: PEC’s application to the Michigan State Police for the 2020 Competitive School Safety Grant Program is on hold due to state funding. We are continuing to source more grant for PEC including the Dollar General grant submitted for \$4000. ● Partnerships: Yunion and Ms. Michigan partnership opportunities. ● DS Relief Fund (MI Region): We’ve sent \$100 gift cards to 14 PEC families. We continue to raise funds and distribute support to all of our campuses. To date we’ve raised over \$10,000. We relaunched the camping to provide Summer Support to families still experiencing hardships due to the pandemic. 	
<i>Old Business</i> <i>(Motion) Approval of Settlement Agreement</i>	<ul style="list-style-type: none"> ● Motion to table the approval of settlement agreement Nicholas Hood III and seconded by Redic Grant. ● Motion passed 5-0 ● Motion Tabled 	Darwyn Fair
<i>New Business</i> <i>(Motion) Approval of Board Corresponding Agent</i>	<ul style="list-style-type: none"> ● Motion to approve Scott Frauenheim the board corresponding agent made by Celia Thomas and seconded by Nicholas Hood III. ● Motion passed 5-0 	Darwyn Fair
<i>(Motion) Approval of CMU Reopening Preparedness Plan and Resolution</i>	<ul style="list-style-type: none"> ● Motion to approve the CMU reopening preparedness plan and resolution made by Nicholas Hood III and seconded by Redic Grant. ● Motion passed 5-0 	Darwyn Fair
<i>(Motion) Approval of First Amendment to the Forbearance Agreement</i>	<ul style="list-style-type: none"> ● Motion authorizing President Fair to sign the forbearance agreement once finalized and approved by Lewis & Munday made by Nicholas Hood III and seconded by Celia Thomas. ● Motion passed 5-0 	Darwyn Fair
<i>Comments from the Board</i>	<ul style="list-style-type: none"> ● Darwyn: I’ve been advocating for virtual board meetings. I’m very happy! I’ve also been an advocate for online education. 	Darwyn Fair
<i>Public Comment</i>	<ul style="list-style-type: none"> ● NONE 	Darwyn Fair
<i>Authorizer Comment</i>	<ul style="list-style-type: none"> ● Gov. issued a new Executive Order which allows for the continuation of virtual meeting until 28 days after the end of the pandemic. ● Dr. Young is going to CMU Board of Trustees at the 9/24 board meeting 	Jennifer Joubert

	<ul style="list-style-type: none"> Reminder of the time sensitivity of the 30 day extension is expiring. CMU is waiting on the document. 	
<i>Adjournment</i>	<ul style="list-style-type: none"> Motion to adjourn the July 21, 2020 Board Meeting made by Nicholas Hood III and seconded by Celia Thomas. Motion Passed 5-0 Meeting adjourned at 1:17pmET 	Darwyn Fair

Meeting adjourned at: 1:17pm EST

Meeting Certification:

Proposed Minutes Respectfully Submitted,

 Monique Langston
Recording Secretary

 July 21, 2020
Date

Approved by Plymouth Educational Center Board of Directors:

Board Secretary

 August 18, 2020
Date