

**Plymouth Educational Center
Board of Directors School Board Meeting
Board Meeting Minutes
February 23, 2021**

MISSION STATEMENT: We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.

Date: February 23, 2021

Time: 12:00 PM EST

Location: Via Zoom:

<https://distinctiveschools-org.zoom.us/j/94322356193?pwd=MWtBemV3TjJocDNtNjdYTXNDblEUT09>

Call to order at: 12:03 PM ET

Roll Call:

- **Present Board Members:** Dr. Deidre Shelton-Young (Troy) *left the meeting at 12:30pmET due to a work emergency* Rev. Nick Hood III (Detroit), Deierdre Weir (Detroit), Redic Grant (Detroit)
- **Absent Board Members:** Celia Thomas
- Others Present:
 - **Distinctive Schools:** Erin Lanoue, Jeff Donoghue, Cassie Williams, Schranda Battle, Mike Rohde, Monique Langston, Katie O'Connor, Marcus Haraway
 - **CMU:** Jennifer Joubert
 - **Other members:** Jessie Kilgore

Consent Agenda Items	Purpose	Individual Responsible
<i>Mission Statement</i>	All present read the mission statement: <i>We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.</i>	Redic Grant
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the February 23, 2021 agenda made by Rev Nick Hood III and seconded by Deierdre Weir. ● Motion passed 4-0 	Redic Grant
<i>Approval of January 19, 2021 Proposed Meeting Minutes</i>	Vote <ul style="list-style-type: none"> ● Motion to approve the January 19, 2021 proposed meeting minutes made by Deierdre Weir and seconded by Rev. Nick Hood III. ● Motion passed 4-0 	Redic Grant
<i>Public Comment (Agenda Items Only)</i>	NONE	Redic Grant
<i>Principal's Report</i>	Attached in separate doc	Schranda Battle

<p>Management Updates</p>	<p><u>Finance Report</u></p> <ul style="list-style-type: none"> ● Update on school finances and audit ● Motion to approve the Finance Report made by Deierdre Weir and seconded by Rev. Nick Hood III ● Motion passed 3-0 <hr style="border-top: 1px dashed black;"/> <p><u>Network Update:</u></p> <ul style="list-style-type: none"> ● Thank YOU to Rev. Hood and Deierdre for the vaccination connections for our staff! ● Thank Celia and Deierdre for participating in the Cognia focus group! ● Our team has done such an incredible job planning our reopening work. We are working to prioritize staff culture, student and family needs and SAFETY as we develop plans for reopening. ● Our accreditation review went really well! Thanks to the board members who participated in the interviews. We will keep you all posted as we learn more. ● We are following MI budget updates and our team will continue to activate any advocacy efforts from MAPSA as we work to secure funding equity for our schools. ● Our leadership team is beginning to focus on summer and fall plans for programming and additional reopening. ● Our team is working to ensure strong engagement and trust & relationship building with staff, families and students as we plan to reopen! <p><u>MI Regional Update</u></p> <p>Since we last met:</p> <ul style="list-style-type: none"> ● We have relaunched our Community Care Program with approximately 500 students enrolled over the Michigan Region. ● We partnered with Rev. Hood and the City of Detroit to offer teachers vaccination opportunities. ● Winter count day occurred. Campuses and teachers are in the process of completing their 10 day worksheets. ● We have continued to host weekly attendance and engagement meetings with all Michigan Principals, and office managers with a focus on actionable ideas for improving attendance and engagement across the region. ● Weekly regional Principal team observation and feedback sessions launched. During these sessions Principals and Assistant Principals use teacher video and norm on giving feedback to teachers. All teachers in the Michigan Region attended the Formal Evaluation Kick Off presentation to review the process, and ask any outstanding questions. All formal evaluations will be complete by May 27, 2021 ● This month we will host a cross region innovation challenge where 2 teachers from PEC presented winning ideas to collaborate with families using technology. <p>Upcoming Priorities:</p> <ul style="list-style-type: none"> ● Planning for hybrid instruction in April! ● Continued focus on staff connections and providing more opportunities for staff to connection formally and informally ● Continued focus on student connections and working to ensure that as many students as possible remain engaged. 	<p>Distinctive Schools</p>
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Academic & Schools

Extended COVID-19 Learning Plan

Learning Plan: Kindergarten - 8th grades will continue with Remote Learning for all students until April 9th, 2021.

Modification:

Community Care: Plymouth Educational Center (PEC) will reopen the Community Care option on Monday, February 8, 2021.

In-Person Option: PEC team is planning to launch an in-person option for families beginning on April 12, 2021. Family option and voice is core to the PEC model. For this reason, each family will be asked to complete a survey selecting an in-person or remote option for their child in February.

In-person Pilot: PEC teachers will have an option to participate in an in-person learning pilot from February 15th - March 19th, 2021. Interested teachers will provide instruction to remote students at home and students who are in-person at the same time. They will be responsible for testing a variety of instructional practices, tools, and exploring the model in real-time. The pilot opportunity ensures a strong transition to the model prior to fully launching with all students in April.

Engagement:

Week Ending	Friday, February 5, 2021	77.43%
Week Ending:	Friday, January 29, 2021	80.99%
Week Ending	Friday, January 22, 2021	76.44%
Week Ending:	Friday, January 15, 2021	83.17%
Week Ending:	Friday, January 8, 2021	81.35%

- **Schools**

- **Winter NWEA** testing is wrapping up for our Kindergarten - 2nd graders and the review of mid-year data will occur with all leaders on February 18th during our Data Dashboard process.

Operations

- **Facilities:**

- PEC welcomed back students on Monday, February 8
- Enhanced cleaning measures are in place including more frequent wiping down of hard surfaces; use of electrostatic machines and more frequent cleaning of common areas
- Air filters have been purchased as well as dividers and plastic face shields for staff if they would like them; everyone must wear a mask at all times
- Building assessment has been conducted, waiting on report

- **Food Service:**

- Students in community care will have breakfast and lunch every day and grab and go food pickup continues for remote students

- **Staffing:**

- One current openings: school nurse
- 21 community care leads have been hired to date

	<ul style="list-style-type: none"> ● Technology: <ul style="list-style-type: none"> ○ Hotline continues to support staff and student needs ○ Assessing what, if any, additional technology needs will be needed for in-person learning ○ Continue to support students with break/fix <p>Strategy</p> <ul style="list-style-type: none"> ● Recruitment and Enrollment: We are continuing to work with campus leadership and staff on our initial launch of our 2021-22 recruitment and enrollment initiative! ● Grants: We've applied for the School Based Healthcare Foundation Principal Grant. This grant is a three-year recurring principal discretionary grant of up to \$5,000 per academic year as well as mental health professionals to support student behavioral health services on campus. ● Partnerships: Shout out to the PEC Team for finalizing the TOP program with AFG. The Program will run Thursdays from 4:30pm - 5:30pm starting February 18th running through June 10th. ● Fundraising: Our innovate to Educate Fundraiser will be kicking off new campaigns soon including a Teacher Appreciation Week fundraiser. We are also planning for our virtual 10 years of Distinctive celebration and will be working closely with each board on invitation lists, videos, etc. <p>Committee Updates</p> <p>Academic Report - discussion from Rev. Hood on an opportunity for additional tutoring for students.</p>	
New Business <i>(Motion & Resolution)</i> <i>Approval of the Extended COVID-19 Learning Plan Monthly Report</i>	<ul style="list-style-type: none"> ● Motion to approve the Extended COVID-19 Learning Plan for February 2021 made by Rev. Nick Hood III and seconded by Deierdre Weir. ● Motion passed 3-0 	Redic Grant
Old Business	NONE	Redic Grant
Other Business	NONE	Redic Grant
Comments from the Board	<i>Deierdre Weir</i> - Shared concerns about the bondholders and response time.	Redic Grant
<i>Public Comment</i>	NONE	Redic Grant
<i>Public Comment (Extended COVID-19 Learning Plan ONLY)</i>	Board Secretary Redic Grant solicited public comment on the Extended COVID-19 Learning Plan Monthly Report. Public Comment: NONE	Redic Grant
<i>Authorizer Comment</i>	<ul style="list-style-type: none"> ● Board Session on February 25th 4-5:30pm ● Sent out an email with new videos ● CMU teacher fair 2/16 and 3/17 ● Board received a letter on the staff review with PEC - DS was very organized for the review. No findings and just one informational item (# of substitute teachers) ● We partnered with DS to do a podcast on SEL, three DS members 	Jennifer Joubert

