

**Plymouth Educational Center
Board of Directors School Board Meeting
Board Meeting Minutes
September 17, 2019**

MISSION STATEMENT: We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.

Date: September 17, 2019

Time: 12:00 EDT

Location: Plymouth Educational Center, 1460 East Forest Ave, Detroit, MI 48207

Call to order at: 12:13 pm ET

Roll Call:

- Present Board Members: Darwyn Fair, Nick Hood and Redic Grant
- Absent Board Members: Celia Thomas
- Others Present:
 - Distinctive Schools: Scott Frauenheim, Erin Lanoue, Monique Langston, Cassie Williams, Schranda Battle, Melisa Brown, and via phone Brandon Harper
 - CMU: Meagan Brown
 - Other: Jessie Kilgore and potential board members Eric, Ulysses Boykin

Consent Agenda Items	Purpose	Individual Responsible
<i>Mission Statement</i>	All present read the mission statement: <i>We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.</i>	Darwyn Fair
<i>Approval of Agenda</i>	Vote <ul style="list-style-type: none"> ● Motion to approve agenda made by Nick Hood and seconded by Redic Grant ● Motion passed 3-0 ● Agenda approved 	Darwyn Fair
<i>Approval of Minutes</i>	<ul style="list-style-type: none"> ● Motion to approve the August 20, 2019 board meeting minutes made by Nick Hood seconded by Redic Grant ● Motion passed 3-0 ● Minutes approved 	Darwyn Fair
<i>Public Comment</i>	None	Darwyn Fair
Old Business <i>(Motion) Payroll Loan Approval</i>	<ul style="list-style-type: none"> ● Payroll loan approved by bondholders ● Motion to approve payroll loan made by Redic Grant and seconded by Nick Hood ● Motion passed 3-0 ● Payroll loan from bondholders approved 	Darwyn Fair

<p>Old Business <i>Board Recruitment</i></p>	<ul style="list-style-type: none"> ● 5 potential board members interested in joining the board of directors ● Eric worked at the HS as a college advisor, watershed movement returning to PEC ● Doctoral student in education - look forward to being here more often ● 4 other individuals have expressed interest, but have scheduling conflict 	<p>Darwyn Fair</p>
<p>New Business <i>(Resolution) School Safety Officer</i></p>	<ul style="list-style-type: none"> ● Motion to approve the School Safety offer made by Nick Hood and seconded by Redic Grant ● Motion Passed 3-0 ● School Safety Resolution passed 	<p>Darwyn Fair</p>
<p><i>Finance update</i></p>	<ul style="list-style-type: none"> ● Financials are not an accurate reflection since there is no revenue in August ● November Financials will be more detailed when October funding is released in October ● Prioritizing vendors 	<p>Brandon Harper</p>
<p>Other Business <i>Distinctive Schools' Report</i></p>	<p>Informational</p> <ul style="list-style-type: none"> ● Need until Oct to launch campus growth plans so data can be reviewed ● Culture is at the center of work and will be transferred to students ● Identify affirmation ● Students with disabilities are a priority ● Will add an enrollment goal in campus growth plan as well as a financial goal ● Progress monitoring: dashboard meetings held monthly with school leadership; adjustments made each season; responsive cycles ● Nick Hood asked DS to elaborate on individualized learning in the classroom & explain the role of the teacher <ul style="list-style-type: none"> ○ Phased approach to personalized learning to ensure teachers are appropriately supported ○ Prioritizing empathy interviews; building stronger relationships with students ○ Learner profile is first step in personalized learning; then flexible classroom furniture ○ Small group--use of a teacher in a better way ○ 1:1 devices on day 1; enhancing curriculum; Lexia and ST Math ○ Students will have personalized goals in both programs ○ Year 2: fully baked, competency based progression model then PL standard ○ Darwyn Fair asked if the board wants to see software to get a feel for it (Lexia, ST Math & NWEA skills) email logins to board members ○ Darwyn Fair asked if students can take devices home? Hopefully we will get there, but not in year 1 ○ Programs are also accessible via phone 	<p>Scott Frauenheim</p>
<p><i>Distinctive Schools & Regional update</i></p>	<p>Regional Update</p> <ul style="list-style-type: none"> ● Ongoing recruitment and enrollment efforts ● 2-3 recruitment events every weekend ● Staffing is almost complete ● Collaboration on staffing ● Constitution day celebrations <p>Distinctive Schools Update:</p> <ul style="list-style-type: none"> ● Relaunch of PEC on October 15 9-10:30 ● Rochelle Riley is willing to write an article promoting PEC ● Requesting a motion to sell the school van to Citi Cleaning Services for \$3,500 to Citi Cleaning Services. Motion was made by Nick Hood and 	<p>Scott Frauenheim</p>

	<ul style="list-style-type: none"> ● seconded by Redic Grant ● Motion passed 3-0 ● Motion to sell van to Citi Cleaning Services approved ● Anthony Bardell from Citi Cleaning Services, 85-90% of their work is within schools <ul style="list-style-type: none"> ○ Excited about the opportunity of working with PEC ● Facilities: <ul style="list-style-type: none"> ○ Windows are being caulked and resealed ○ Kitchen upgrade is in progress ○ Roof patching should be complete by the end of October ○ Brick work is on hold until the roof is repaired ● Athletic Field is leased through the fall; looking at Spring partnerships <ul style="list-style-type: none"> ○ Same sports being offered this year as last year ● Fall NWEA will begin in the next week ● Began research on Plymouth Educational Foundation ● Give Lively will be launched by the end of September ● Launching in school and after school partnerships in the next 2 weeks ● Technology is in the classrooms, w are 1:1 ● Enrollment: 500 in MiStar ● Showed video of first week of school! Shout out to Schranda Battle! 	
<i>Principal's Report</i>	<ul style="list-style-type: none"> ● PEC is off to a successful start ● Lesson planning and curriculum work has begun, both internally & externally ● Teachers are working collaboratively with students and with each other ● Teachers have been gracious, flexible and welcoming ● Interventionists are pushing into classrooms ● NWEA launches September 30, computers/technology will have a test run next week to ensure September 30 goes smoothly ● Academics are moving forward; benchmark testing will occur next week ● Teachers have been instrumental in getting enrollment numbers up to 500 ● Culture is strong and families have been supportive ● Launching health & wellness initiative around dancing ● Listening family conferences with staff are about to begin, including empathy interviews ● Learner Profiles are being developed and will be launched soon ● Staffing: 4th and 5th grade positions are staffed and special education has been filled ● Built a pool of substitute candidates ● Ms. Jones is supporting athletics and has agreed to take leadership duties with the PE teacher ● Field renta is continuing and building partnerships with community organizations 	Schranda Battle
<i>Comments from the board</i>	<ul style="list-style-type: none"> ● Nick Hood stated we are off to a good start and impressive board reports ● Jessie Kilgore viewed the kitchen, it has come so far and is a fully functional kitchen, great to see the progress made. A great feeling in the building overall 	Darwyn Fair
<i>Public Comment</i>	<ul style="list-style-type: none"> ● Judge Ulysses Boykin, prospective board member and criminal courts judge and is a Detroit native ● Judge Boykin has a deep interest in education and education always stressed as he was growing up ● Previous experience as a public school board member and would be an honor to join PEC board 	Darwyn Fair

