

AGENDA

**Plymouth Educational Center
PEC Board of Directors
Board of Directors June Meeting
Tuesday, June 25, 2019, 12:00 pm - 1:00 pm
Media Center**

The meeting convened at 12:10 p.m., with Mr. Fair presiding.

A. Roll Call

Members Present: Darwyn P. Fair, Redic Grant, Jonathan Sudduth

Members Absent: Celia Thomas, Nicholas Hood III

B. Mission Statement

We, the Plymouth Educational Center Community, will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.

C. Approval of Agenda – Motion offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

D. Approval of Minutes May 21, 2019 – Motion offered by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.

E. Board Affairs

1. *2018-19 Audit Engagement Letter* – Motion by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.
2. *Contract Amendment No 1 - Clairmount Principal Amendment* – Motion by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
3. *Resolution - Indemnification of Certain Individuals Associated with the Academy* – Motion by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
4. *Terms and Conditions Signature Page* – Motion by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.
5. *Resolution - Indemnification of University* – Motion by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
6. *Charter Contract Approval Resolution* – Motion by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
7. *Resolution - Account Signatory* - Motion by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.
8. *Resolution - Account Designation* – Motion by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

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9. *2019-20 Board of Directors Meeting Calendar* – Motion by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.

F. Chief Administrative Officer Report – Mr. Newton presented spring test results. He thanked board members for their confidence in him and wished them well going forward.

G. Chief Financial Officer Report – Ms. Brown presented the financial report. A motion to approve the report was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

H. 2018-19 Amended Budget

1. *2018-19 Amended Budget and General Appropriations Resolution* – Motion by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

I. Distinctive Schools Report

1. *Principal Introduction* – Ms. Battle was introduced by Ms. Lanoue.
2. *Bondholder Updates* – There is a request for a one-year forbearance on the principal of the loan, with an additional year if the academy performs well academically. The \$400,000 forbearance amount will be invested in academics and capital repairs.
3. *Summer Bridge Funding & Oxford Bank Updates* – The Oxford Bank request was not approved. Other institutions are being considered.
4. *Enrollment* – 296 have reenrolled. Office staff will reach out to those who have yet to commit. Summer school will begin July 8, with a requirement that only those students who are returning in the fall will attend. There is room for 100 students but only 50 have committed so far. There will be afternoon programming to encourage identified students to attend summer school.
5. *Staffing Update* – A full-time social worker and a full-time psychologist are scheduled to be hired. If funding for the psychologist is not secured via Wayne RESA, a part-time psychologist will be on campus 2-3 days per week.

Mr. Sudduth asked about teacher retention. Ms. Lanoue responded that of the 27 current teachers, 18 applied for positions with Distinctive Schools and nine of those 18 were hired. 504 students must enroll to make budget. Ms. Lanoue said she is 95% certain that they will make enrollment. If enrollment is not reached, then classes will be reduced and building repairs will be cut back.

J. New Business

1. *2019-20 Proposed Budget* – Motion offered by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
2. *2019-20 General Appropriations Resolution* – Motion offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

Mr. Fair asked that the agenda be amended to add an item to open new bank accounts at Oxford for the state intercept. The motion was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

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3. *New Bank Accounts for Distinctive Schools at Oxford Bank* – A motion was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

K. Public Comment – There was no public comment.

L. Any Other Business – CMU representative reminded board members of the upcoming board series in Novi.

M. Adjournment – The meeting adjourned at 12:58 p.m.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Paultha C. Holloway
Recording Secretary

July 8, 2019
Date

Approved by the Plymouth Educational Center Board of Directors

[Signature]
Board Secretary

8-20-19
Date