

Plymouth Educational Center Board of Directors
1460 E. Forest Avenue
Detroit, Michigan 4807

October 30, 2018 – 6:00 p.m.
SPECIAL BOARD MEETING MINUTES - APPROVED

The meeting convened at 6:18 p.m. with Mr. Fair presiding.

A. Roll Call

Members Present: Jonathan Sudduth, Darwyn P. Fair, Redic Grant

Members Absent: Celia Thomas, Nicholas Hood III

- B. Mission Statement - We, the Plymouth Educational Center community will educate, motivate, elevate and nurture all students by promoting academic excellence and responsible citizenship.
- C. Approval of Agenda – A motion to approve the agenda was offered by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.
- D. Approval of Minutes – September 25, 2018 Special Meeting – A motion to approve the minutes was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.
- E. Public Comment - Agenda Items Only – There was no public comment.
- F. Board Affairs
1. 2017-18 Audit Report – Jay Wilde of Alan Young and Associates, presented the audit report to the board. There were no material findings or issues. Mr. Fair and Mr. Sudduth commended CEO Thomas and the administration for their work in assuring that the academy remained financially sound.
- A motion to accept the audit was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.
2. RFI Update – Mr. Fair told members that there are now four management companies for consideration as the academy's new management company: 1) Acero Ed; 2) Democracy Prep Public Schools; 3) Distinctive Schools; and 4) Phalen Leadership Academies. The committee members will visit the four organizations beginning November 13, 2018.
- G. Correspondence – There was no correspondence.

H. Treasurer's Report – CEO Thomas reviewed the report in the board packet. The current enrollment is at 514 students; the fall count number is 508 students. The budget is on track except for some overage in maintenance and operations.

A motion to accept the treasurer's report was offered by Mr. Grant, supported by Mr. Sudduth. The motion passed unanimously.

I. New Business

1. Oxford Bank Account – State Aid Letter – As a part of receiving the line of credit, Oxford Bank requires that the academy open a checking account at their bank. Funds will be forwarded to Oxford instead of Comerica going forward. It was determined that no action was required on the part of the board.
2. Revised SIMS Consultant Contract – The previously approved contract of School Data Management Group has been changed to the name of the owner, Paulette C. Holloway. The scope and amount of the contract has no changes.

A motion to approve the contract was offered by Mr. Sudduth, supported by Mr. Grant. The motion passed unanimously.

J. Extended Public Comment - On Any Matter – There was no extended public comment.

K. Any Other Business – None

L. Adjournment – The meeting adjourned at 7:00 p.m.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Paulette C. Holloway
Recording Secretary

November 9, 2018
Date

Approved by the Plymouth Educational Center Board of Directors

[Signature]
Board Secretary

1-15-19
Date